

## **Minutes**

### **Tempe Fire and Police Public Safety Personnel Retirement System Boards Joint Meeting December 3, 2015**

Minutes of the Tempe Fire and Police Public Safety Personnel Retirement System Boards joint meeting, held on Thursday, December 3, 2015, 2:00 p.m., Tempe City Hall, third floor conference room, 31 E. 5th Street, Tempe, Arizona.

**Board Members Present:**

Joe Brosius  
Kelley McMenemy  
Jeff Millen  
Mike Scheidt  
Dr. Russell Schoeneman

**Board Members Absent:**

Mark Mitchell, Mayor  
Don Jongewaard

**City Staff Present:**

Renie Broderick, Internal Services Director  
Tammy Milhon, HR Specialist  
Susan Buck, Executive Assistant

**Legal Counsel Present:**

Cynthia Kelley

*Joe Brosius called the meeting to order at 2:00 p.m.*

#### **ITEM I – Joint Discussion of the Fire and Police Public Safety Personnel Retirement System Boards**

##### **Updates to Local Board Procedures**

Local Board Secretary Renie Broderick stated that the Local Board Procedures distributed to the Board in their meeting packets include the revisions discussed at the November joint meeting. Ms. Broderick suggested that the proposed revision on Page 11 adding an Item F.3, titled "Disability Questionnaire", be moved further down in that section to become Item F.10 on Page 11. She also suggested the wording "During the Initial Hearing" be removed to better reflect that the Questionnaire should be completed in all cases when a final decision is made. All present voiced agreement with these revisions. Boardmember Joe Brosius requested that staff re-submit the Updated Local Board Procedures to the Board for approval at the January meeting complete with all of the changes and revisions discussed.

##### **2016 Local Board Meeting & Submittal Deadline Schedule**

Ms. Broderick stated the 2016 Local Board Meeting & Deadline Schedule was also distributed to the Board in their meeting packet and includes the revisions discussed at the November joint meeting. Boardmember Brosius asked if there were any concerns; none were voiced. Motion by Russell Schoeneman to approve the 2016 Local Board Meeting & Deadline schedule; second by Jeff Millen. Motion passed on a voice vote 5-0.

##### **Adjournment**

Boardmember Joe Brosius declared an end to the Joint Meeting. The meeting adjourned at 2:03 p.m.



Renie Broderick  
Local Board Secretary